**Cross-Checking Guidelines**804

**Items to be verified prior to release of test results**

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| --- | --- | --- |
| **Completeness** |  | **Result Information** |
| * Each test has a corresponding result * Patient information * Clinical information * Provider information * Specimen information * Collection information * Initials of staff member who performed each test indicated * Date and time of report * Result information identical with log book |  | * Legible * Proper placement of decimals * Uniform result alignment with regards to decimal placement * Format of results corresponds with SOP * Proper units and significant places * Abbreviations used from approved list * Within instrument linearity * No associated instrument codes with regard to accuracy * Result corresponds with correct test * Diluted results multiplied with correct dilution factor * No consistent pattern or trend exhibited between patients for a specific analyte during cross-checking unless patient grouping under review is from the same diagnosis/population pool (i.e. Newborn hemoglobin and hematocrit) |
| **Critical (Panic Values)** |  |
| * Result verified and verification documented * Documentation of result notification * On result report * In log book |  |
| **Testing Priority** |  | **Appropriateness** |
| * STAT request’s communicated and documented * Delays communicated and documented |  | * Test relevant to patient’s age and sex * Result information makes clinical sense * Electrolytes * BUN/Creatinine * Macroscopic with microscopic * Instrument with smear * RBC Indices, RBC count, Hemoglobin and Hematocrit all show agreement |
| **Specimen Rejection** |  |
| * Reason for specimen rejection documented * Clinician and / or patient notified and this notification is documented |  |